G. R. S. 59]

GENERAL AND REVENUE SECRETARIAT.

1901-02

(57)

File No. 139-0~~1~~

Serial Nos. 1-~~6~~

p 49 (E)

B.

~~Papers Filed.~~

*Month*_____

SUBJECT.

Passes provisionally the revised Estimates of the Govt Press & Stationery Depts & forwards the same to the Accountant for inclusion in the Provincial budget for 02-03

PREVIOUS REFERENCES.	LATER REFERENCES.
Countermarked SR	Endorsed D. Ramsay Steele

Budget Estimates of the Govt. Press for 1902-03 received with docket No: 943 dated 17th March 1902 from the Superintendent Govt. Printing.

Disbursements

The amount proposed is Rs 78050 against Rs 77,848 in the previous (current) year as shown in the statement appended.

Net Increase Rs 202 which is accounted for as follows:—

Rs. 3024	Increase	under office establishment
150	"	under Travelling allowance
500	"	" Contingencies
6000	"	being the price of a Type Casting machine
9674	Total	
Rs 3240	Decrease	under "Pay of Supdt"
600	—	" Exchange on Europe Family remittances

Rs 3912 Decrease under "Printing establishment"

Rs 2820 Decrease under "Distributing establishment"

Rs 10572 Total

Rs 10572 – 9674 or 898 decrease –

Increase under Branch Press at Mysore } 1100

Net Increase: 202

It is stated that out of Rs 830, the pay of Superintendent – Rs 530/- is creditable to Press and Rs 300/- to Stationery.

As regards the increase of Rs 3024 under office establishment and decrease of Rs 3912 under Printing establishment the revision of establishment is said to be pending sanction of Govt.

Rs 250/- is provided for for Travelling allowance against the same amount in the previous year. The amount under this

head in the printed budget is only Rs 100/-.

Under Contingencies an increase of Rs 500/- is provided for. Proposal to increase the allotment is said to be before Govt.

A Sum of Rs 6000/- was sanctioned in Govt Pro: No: $\frac{15\ 324-5}{\text{Mis } 2185}$ dated 15-3-02 for the purchase of a type Casting machine. This is included as shown in the Supplemental budget

No provision is made for "distributing establishment" as in the previous year. Hence a decrease of Rs 2820/-

The Amount provided for for the Branch Press at Mysore is Rs 5188 against the same Amount in the previous year. But the

2

Amount shown in the printed budget is Rs 4088. Hence an increase of Rs 1100 is shown under this head

Submitted to the Secy

This may be checked in the Branch Concd & then submitted to the 3rd Councillor

VR 7/4/02

To Secl Br.

The new proposals sanctioned must be carefully incorporated.

8/4 VR 8/4/02

SC 10/4

Budget Estimates of the Govt. Press for 1902-03

1	2	Proposed estimate for 1902-03 3	Sanctioned estimate for 1901-02 As given by the Supdt. 4	Sanctioned estimate for 1901-02 As in the printed budget 5	Diffce. between Columns 3 & 5.
1.	Pay of Superintendent	6360	6000	9600	-3240
2	Exchange on Europe family remittance			600	-600
3	Office establishment	18876	15852	15852	+3024
4	Printing establishment (fixed)	3876	7788	7788	-3912
5	Overtime allowances	1000	1000	1000	-
6	Piece work establishment	25000	25000	25000	-
7	Travelling allowance	250	250	100	+150
8	Contingencies	1500	1000	1000	+500
9	Material, type &c	16000	10000	10000	+6000
10	Distributing establishment	-	-	2820	-2820
	Total	72862	66890	73760	-898
	Branch Press at Mysore	5188	5188	4088	+1100
	Grand Total	78050	72078	77848	+202

Office Note

Budget Estimates of the Stationery Dept for 1902-03 received with letter No. 508 dated 30th April 02 from the Superintendent of Govt Stationery

---

Receipts.

The proposed estimate for 1902-03 is Rs 1200 against the same amount in the previous year.

Disbursements

The amount provided for is Rs 88676 excluding Rs 3600 fixed for the Pay of the Superintendent at Rs 300 per month. The sanctioned estimate for 1901-02 according to the printed budget is the same, viz, Rs 88676, and as given by the Superintendent

is Rs 93676. The amount given under 'Cost of Europe Stationery for Public Departments' is Rs 85,000 in the Printed Budget and Rs 90,000 in the Budget from the Superintendent. This difference of Rs 5000 is shown as decrease for 1902-03.

As regards Rs 3600 provided for for the pay of the Superintendent it is not clear under what authority his pay has been distributed between the Printing and Stationery Departments.

Submitted.

This may be treated with the Budget of the Printing Department

under check in the General Branch. The Superintendent ought to have submitted the budget estimates of the Stationery and Printing departments together

xr.
5.5.02.

Submitted
to the Secretary.
This may be
further dealt
with in the Br
Concerned

H
5/5/02

6/5 — 6/5/02

Note.

Budget Estimates of the Government Press & Stationery Depôt for 1902 - 1903.

The Budget Estimates of the Govt. Press and Stationery Depôt used always to be submitted in one statement, as they come together under one head of the Budget, viz "(8) Stationery and Printing" under "General Administration" On this occasion the Supdt sent them up separately. Further, the Press Budget having been submitted prior to the revision of Establishment ordered in Proceedings No. 16191-2 dated 2nd April Nos. 17-94 1902, I have had the correct figures entered, in accordance with the revision, by the Head Clerk of the Press Office, and have carefully gone through the figures.

The Press and Stationery figures are shown together in one statement in the form prescribed in the Budget.

The noticeable points are the following:

(1) Mr Leonard drew Rs 800/- a month and accordingly a provision of Rs. 9,600/- is made in the Budget of the current year.

Mr Hume Wright, for some time after his transfer to the Press, drew his own former pay and allowances, which amounted in all to Rs. 830/-. After his appointment to the charge of the Central Jail also, Govt. have directed that his salary for the combined duties be fixed at Rs 800/- rising to Rs. 1,000/- by annual increments of Rs. 40/- and that a moiety of the salary be debited to "Administration" and the other moiety to "Law & Justice". I have

* No. 15263-4 J. 1305 dt 15-3-02.

+ No. 17821 J. 1605 dt 7-5-02.

Monthly of pay (400)
for 12 months — 4800
Increment at 20 Rs
(monthly) for 5 months 100
4900

therefore entered Rs. 4,900/- in the Press Budget for the coming year.

(2) The changes made in the Office and Printing Establishments are all in accordance with the orders passed relative to the revision, except in the case of the Distributing Establishment which formerly consisted of 62 hands at a cost of Rs. 2,820/- and is now put down at 42 hands at a cost of Rs. 2,400/-. Mr Hume Wright has explained demi-officially that the change has been due to a recasting of the Establishment and may be passed. The figures are therefore retained as given by the Superintendent.

(3) Under the head "Travelling allowance" the Superintendent has provided Rs. 250/- in the place of Rs. 100/- sanctioned for the current year.

(4) The Branch Press at Mysore having been recently

abolished by Govt: Proceedings
No. 16516-17 / G.T. 135-92 dated 8th April 1902,
four persons from the Estt.
on aggregate pay Rs. 97/-
per mensem have been
transferred to the Press at
Bangalore and the rest done
away with, as they were un-
-willing to come to Bangalore.
A sum of Rs. 1,164/- has been
provided for the pay of the
4 persons above named, and
a saving of Rs. 2,924/-
effected under the head "Branch
Press."

1 Foreman . . . 60
1 Examiner . . 25
2 Peons at 6 . . 12
97

(5) A provision of Rs. 6,000/- has
been made for the purchase
of a Type casting machine
for the Govt: Press, in
accordance with Govt: Prop:
No. 15324-5 / mis. 2155 dated 15th March
1902, in which it was directed
that the charge might be
included in the next year's
Budget.

(6) The Press Budget on the
whole shows a decrease of

Rs.8,326/- as compared with the estimates of the current year, but if the special provision for a Type casting machine is taken into consideration, this is reduced to Rs.2,326/-.

In the Stationery Budget the figures for the current year are the same as those of the current year.

The Budget as now submitted may be forwarded at once to the Comptroller for incorporation into the Provincial Budget.

6/6/02

Submitted to the 3rd Councillor as an urgent matter. The Diwan has directed that the provincial budget should be ready by the 15th. As the Comptr has to in-

16

Corporate all these details, I shall feel particularly obliged if this is permitted to be issued personally at once.

6/6/1902

Please carry the remarks made with the Budget, may be communicated personally

7/6

Figures altered in accordance with the Comptroller's remarks, and Budget sent on to Comptr

9/6/02

GOVERNMENT OF
MYSORE

Maxime I
had a discussion
about it with
Mr Wright and
we have come
to the conclusion
that the command-
ment has no
reference to
to Roland here

The cost of the
machines and
other appliances.
And to enable
under the
unofficial reduction
to demand
suspension of the
Budget is sent
to the Comptroller
Yours and
Sincerely

D.O. Urgent

Meghan M. Hume Wright.

In the Budget Statement accompanying your docket No. 10468 of 6.5.02, you estimate the cost of the Distributing Branch of the Press Establishment for the next year at Rs. 2400, while the amount provided for for the current year is Rs. 2820. The establishment, as sanctioned in Govt. Proc. No. 10630-31 / Mis 7.17-94 of 16.2.01, ~~which has not been modified by Govt. till now~~, consists of 62 hands & costs Rs. 2820. Will you kindly explain the difference & oblige?

Yours &c

4/5/02

And the order contained in Govt No. 7499 d: 14-11-01 Mis. 1164 refers only to the temporary Establishment.

GOVERNMENT PRESS BUILDINGS.

OFFICE OF THE SUPDT: OF GOVT: PRINTING

Bangalore 19th May 1902

Dear Mr: Anantaswamy Rao,

Your D. O, dated 8th Inst.

The Pye distribution Branch at present, consists of 42 hands at a cost of Rs: 2400/ after recasting; therefore sanctioned by Govt provision for 42 hands at Rs: 2400/- is made in the Supplemental Budget Estimate, forwarded with

with this office docket No
046, dated 6th May 1902,
which may be passed

Yours sincerely,

G Turnbull

Superintendent,

Govt. Stores Depot.

Bill

20/5/2

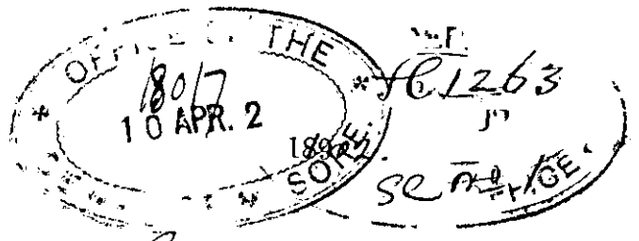
Read: 23/5/02

Subds for orders

nil

23/5/02

Submitted with a note
7.4.02



From C. Hanne Wright Esquire.
THE SUPERINTENDENT,
GOVT. PRINTING IN MYSORE.

To H.V. Nanjundayya Esq^r M.A. B.L.
The Secy. Genl. and Rev. Department

Rec.
21-3-02

Dated 17th March 02
Despatched 20th
Received
General No. 743
No.

Enclosure No. 2

Secretary's docket No. Fin. 1277-95, dated 4th Instant.

As called for in the above, I have the honor to submit herewith a copy of the Budget Estimates of the Mysore Government Press for the official year 1902-1903, together with the Supplement also.

C. Hanne Wright
Superintendent
Govt. Printing Mysore

Supplemental Budget Estimate of the Mysore Government for the official year 1902-1903:-

	Proposed Estimate 1902-1903.	Sanctioned Estimate 1901-1902	Remarks.
Type Casting Machine	6,000	-	This amount is to be incorporated with the General Budget of the Government Press, the purchase of a type Casting Machine is sanctioned vide Govt Proc No 15324-5 dated 15 March 1902 Fin 2185
Total Rs	6000		

Govt Printing Office,
Bangalore, 17th March 1902.

G Wrenwright
Superintendent
Govt Press Mysore.

DUE IN COMPTROLLER'S OFFICE—15TH FEBRUARY

GOVERNMENT OF MYSORE

ESTIMATES

OF

RECEIPTS & EXPENDITURE

OF THE

~~Stationery~~ and ~~Printing~~ Dept.

FROM

1st *July* 190 *to* 30th *June* 190

Forwarded to the Comptroller to the Government of Mysore on the

Superintendent of Govt. ~~Stationery and~~ Printing.

Date of receipt in Comptroller's Office—

Date of compilation— 17th March 1892

NOTE.—Items of Receipts or Expenditure found wanting in the accompanying printed list, should be inserted in writing by heads of departments when preparing the estimates.

MGCPB—21-12-01—10

MEMO OF INSTRUCTIONS FOR THE PREPARATION OF THE BUDGET ESTIMATES.

Particular attention should be paid to the rules laid down in Chapter 10 of the Civil Account Code, Volume I, Article 155, and also to the following points :—

Estimated Revenue should be—

(1) For what is expected to be actually received during the year, including the arrears of past years.

(2) No net receipts to be entered, but the gross transactions in full.

(3) The estimate of receipts should not be merely an arithmetical average of three years' figures. The average is a guide, but it should not be taken absolutely.

(4) Every department should provide for the whole receipt with which it deals finally.

(5) As regards Land Revenue, Forests, Excise, Mohatarfa and Sayer receipts, the following details should be furnished in a separate statement to accompany the Budget Estimates :—

A—Actuals of the Previous Year.

(*a*) Arrears at the beginning of the year.

(*b*) Current year's demand.

(*c*) Total.

(*d*) Collections—

(1) On account of the arrears of the past and previous years.

(2) On account of the current year's demand.

(*e*) Total.

B—Current Year's Estimate.

(*a*) Arrears at the beginning of the year.

(*b*) Current year's demand.

(*c*) Total demand.

(*d*) Collections—

(1) Actuals during the first eight months.

(2) Estimated collections during the subsequent months.

(3) Total collections.

(*e*) Probable balance at the end of the current year.

C—Estimate for the Ensuing, Year.

(*a*) Arrears at the beginning of the year.

(*b*) Demand proper of the year.

(*c*) Total demand.

(*d*) Estimated collections—

(1) On account of arrears.

(2) On account of the year's demand.

(3) Total of (1) and (2).

Estimated Disbursements should be—

(1) For what is expected to be actually paid (under proper sanction) during the year including the arrears of past years—not for the demand or the liabilities falling due within the year. In no case net charges to be entered, but the gross transactions in full.

(2) Full amount of the sanctioned scale should be shown.

(3) The columns of No. must be carefully filled in, and the rate of pay should be stated.

(4) The estimates for varying charges, such as contingencies, travelling allowance, and the like should be made by taking the average of three years' figures only as a guide, but not absolutely.

(5) No new charge to be entered that has not been sanctioned by competent authority. The No. and date of order sanctioning fresh charges included in the estimates for the first time, must invariably be quoted. New or additional charges proposed, which are not sanctioned by Government, will be disallowed by this office.

(6) Every department will provide for the whole charge with which it deals finally.

NOTES.

1. Full explanation for the variation in the estimates with previous year's estimate should be given opposite such items.

2. The districtwar details for the estimates of receipts and expenditure of the Forest, Excise, Registration, Judicial, Police, Muzrai and Medical Departments, which are reviewed and consolidated by their respective heads of departments or controlling officers, may be prepared as heretofore separately in manuscript and attached to the printed form wherein the totals are given.

3. No supplemental estimates will be attended to by this office if not received by the end of March.

E. R. SUBROYER,
Comptroller.

	Proposed estimate for 1902-1903 Rs.		Sanctioned estimate for 1901-1902		Difference		Explanatory remarks for increase or decrease in estimates proposed
	No.	Amount	No.	Amount	Increase	Decrease	
13. GENERAL ADMINISTRATION, CIVIL DEPTS.							Out of the Rupees 830 the pay of Supdt. Rs 530/- is credited to Press and Rs 300 to Stationery.
(8) STATIONERY AND PRINTING.							
I—Printing and Gazette Office.		*					
1 Pay of Superintendent at Rs. ...	1	6360	1	6000	360		
2 Exchange on Europe Family Remittance ...							
3 Office establishment—							
(a) Manager at Rs. 200—10—250 ...	1	3000	1	2400 ✓	600		The Revision of Establishment is pending sanction of Government & Selection to be made by Committee vide their office letter No 750, dated 22 Jan? 1902.
and Manager 150-200.	1	2400					
(b) Chief Reviser at Rs. 100 ..	-	-	1	1200 ✓	2400		
& HD. Accts					-	1200	
(c) Head Clerk at Rs. ~~70 to Rs. 90~~ 120/- ..	1	1440	1	1080 ✓	360		
Senior Proof Reader Rs 50/-	1	960	-	-	960		
(d) ~~Head accountant~~. Accountants, clerks, revisers, examiners, readers, and store-keeper, from Rs. ~~60~~ 50 to 10	31	8100	31	8568 ✓		468	
(e) Engraver at Rs. 50 ..	-	-	1	600 ✓		600	
(f) Servants including conservancy establishment 218-5 ..	33	2976	24	2004 ✓	972		
4 Printing establishment (fixed) ..							The allowances of Chief Reviser Head Accountant and Engraver are abolished.
(a) Compositors, impositors, pressmen, binders, &c., from Rs. 40 to 7 ...	18	3876	51	7788		3912	
5 Overtime allowances ...		1,000		1000 ✓			
6 Piece-work establishment ...		25,000		25,000 ✓			
7 Travelling allowance ...		250		250 ✓			
8 Contingencies ...		* 1600	-	1000 ✓		*	Proposal is increase the allotment is before Government Vide their office letter
9. Material, type, &c. ...		10,000		10,000 ✓			
10 Distributing Establishment ..	86	60502	110	60890		388	
II—Branch Press at Mysore.							
1 Fixed establishment ...	8	1428	8	1428 ✓			The increase contemplated by Govt to establish the Branch Press at Mysore
2 Overtime allowance to ditto ...				180 (250)			
3 Piece-work establishment ...		3600	-	3600 ✓			
4 Temporary establishment ...				0			
5 Travelling allowance ...		100		100			
6 Contingencies ...		60		60 ✓			
	8	5188	8	5188	-	-	
Carried over ..	94	65690	118	66078	-	388	

~~STATIONERY AND~~ PRINTING.

ESTIMATES—Revenue and Receipts for the year ending 30th June 190

	Proposed estimate for 1902-1903	Sanctioned estimate for 1901-1902	Difference: Increase	Difference: Decrease	Explanatory remarks for increase or decrease in estimates proposed
XI—GENERAL ADMINISTRATION.					
~~1 Stationery receipts~~ ...					
2 Sale of Gazette ...	2500	2500			
3 Sale of other publications ...					
4 Other Press receipts ...					
5 Sale of raiyat's receipt books ...					
6 Sale of unserviceable articles ...	2,000	2,000			
Total XI General Administration ...	4,500	4500			

Office of the Supt., Govt. Stationery and Printing,

The 15th February 1902.

Supt. Govt, Stationery and Printing.

in Mysore

	Preposed estimate for 1902-1903		Sanctioned estimate for 1901-1902		Difference		Explanatory remarks for increase or decrease in estimates proposed
	No.	Amount	No.	Amount	Increase	Decrease	
Brought forward ...	94	65-690	118	66078	-	388	
III—Printing charges for Public Departments by private presses							
IV—Stationery Depôt.							
1 Depôt establishment—							
(*a*) Supervisor at Rs. 60 ...							
(*b*) Store-keeper at Rs. 35 ...							
(*c*) Accountant and clerks from Rs. 30 to 15							
(*d*) Mutchi and packer, peons, &c., from Rs. 20 to 5 ...							
(*e*) Personal allowances to Supervisor and store-keeper							
2 Cost of Europe Stationery for Public Departments							
3 Contingencies ...							
Total ~~(8) Stationery and~~ Printing ...	94	65-690	118	66078		388	

Office of the Supt., Govt. ~~Stationery and~~ Printing,

The 15th February 1902

Supt., Govt. ~~Stationery and~~ Printing.

Mis. 3293

SC No. 2

~~190~~

OFFICE OF THE
13727
28 APR. 2 1902
RECEIVED

From G. Hume Wright Esquire

Superintendent of Stationery.

To M. V. Nanjundayya Esquire
M A M L

Secretary to the Govt. of Mysore
Gl: & Rev: Departments

Dated 25th } April 1902.
Despatched —
Received

General No. 491
No.

Enclosure No.

Has the honor to request that the Comptroller may be authorized to provide the amount of Rs 85,000/- in the Budget for the next official year 1902-03 for the purchase of European and Country Stationery articles as well as papers for printing the Mysore Gazette, Government Proceedings, Educational works and the various prescribed forms and Registers required for the several Departments of the State.

G Hume Wright

Superintendent of Stationery.

1/1 — 3217

Draft for approval

SC No 3

To

The Superintendent of
Stationery ~~Depot~~

Dated 26th April 1902

No. Fe 1643

Has the honour
to request that the
Superintendent will
be good enough to
expedite the Budget
Estimates of the
Stationery Depot for
the year
1902-03. (vide Govt
Pw: No: 8586-8626
dy 26.4.01) Fe 864

By Order

25/4/02
for Secy

SE No 4 11

1902 ~~190~~

FROM G. Hunter Wright Esquire
Superintendent of Stationery.

Rec'd 3/17
21/5/02

To The Hon'ble Ranjundayya Esquire
M.A.M.L.C.
Secretary to the Govt of Mysore
Fy. & Rev. Departments.

Dated 30th } April 1902.
Despatched }
Received

General No. 508
No.

Enclosure No. 1 Taken Hon'ble

Secretary's No. 1613 dated 26th instant.

I has the honor to state that the Budget Estimates of the Stationery Depôt for the next official year 1902-03, drawn as usual, forwarded to Comptroller on the 14th February last, as Government Proceedings No. 8586-8626 / H. 864 dated 26th April 1901 was not Communicated

Noted
2.5.02
to
Read Sir
Submit date a note

to the Stationery Superintendent, who has only just discovered the enclosure of the order from the docket under reply. A copy of the Budget Estimates also sent to Comptroller, is here to Submitted for the information of Government.

Superintendent of Stationery.

DUE IN COMPTROLLER'S OFFICE—15TH FEBRUARY

GOVERNMENT OF MYSORE

ESTIMATES

OF

RECEIPTS & EXPENDITURE

OF THE

Stationery ~~and Printing~~ Dept.

FROM

1st July 1902 to 30th June 1903

Forwarded to the Comptroller to the Government of Mysore on the 14th February 1902.

(Signed) G Hume Wright.

Superintendent of Govt. Stationery ~~and Printing~~.

Date of receipt in Comptroller's Office—

Date of compilation—

NOTE.—Items of Receipts or Expenditure found wanting in the accompanying printed list, should be inserted in writing by heads of departments when preparing the estimates.

MGCPB—21-12-01—10

MEMO OF INSTRUCTIONS FOR THE PREPARATION OF THE BUDGET ESTIMATES.

Particular attention should be paid to the rules laid down in Chapter 10 of the Civil Account Code, Volume I, Article 155, and also to the following points :—

Estimated Revenue should be—

(1) For what is expected to be actually received during the year, including the arrears of past years.

(2) No net receipts to be entered, but the gross transactions in full.

(3) The estimate of receipts should not be merely an arithmetical average of three years' figures. The average is a guide, but it should not be taken absolutely.

(4) Every department should provide for the whole receipt with which it deals finally.

(5) As regards Land Revenue, Forests, Excise, Mohatarfa and Sayer receipts, the following details should be furnished in a separate statement to accompany the Budget Estimates :—

A—Actuals of the Previous Year.

(*a*) Arrears at the beginning of the year.

(*b*) Current year's demand.

(*c*) Total.

(*d*) Collections—

(1) On account of the arrears of the past and previous years.

(2) On account of the current year's demand.

(*e*) Total.

B—Current Year's Estimate.

(*a*) Arrears at the beginning of the year.

(*b*) Current year's demand.

(*c*) Total demand.

(*d*) Collections—

(1) Actuals during the first eight months.

(2) Estimated collections during the subsequent months.

(3) Total collections.

(*e*) Probable balance at the end of the current year.

C—Estimate for the Ensuing Year.

(*a*) Arrears at the beginning of the year.

(*b*) Demand proper of the year.

(*c*) Total demand.

(*d*) Estimated collections—

(1) On account of arrears.

(2) On account of the year's demand.

(3) Total of (1) and (2).

Estimated Disbursements should be—

(1) For what is expected to be actually paid (under proper sanction) during the year including the arrears of past years—not for the demand or the liabilities falling due within the year. In no case net charges to be entered, but the gross transactions in full.

(2) Full amount of the sanctioned scale should be shown.

(3) The columns of No. must be carefully filled in, and the rate of pay should be stated.

(4) The estimates for varying charges, such as contingencies, travelling allowance, and the like should be made by taking the average of three years' figures only as a guide, but not absolutely.

(5) No new charge to be entered that has not been sanctioned by competent authority. The No. and date of order sanctioning fresh charges included in the estimates for the first time, must invariably be quoted. New or additional charges proposed, which are not sanctioned by Government, will be disallowed by this office.

(6) Every department will provide for the whole charge with which it deals finally.

NOTES.

1. Full explanation for the variation in the estimates with previous year's estimate should be given opposite such items.

2. The districtwar details for the estimates of receipts and expenditure of the Forest, Excise, Registration, Judicial, Police, Muzrai and Medical Departments, which are reviewed and consolidated by their respective heads of departments or controlling officers, may be prepared as heretofore separately in manuscript and attached to the printed form wherein the totals are given.

3. No supplemental estimates will be attended to by this office if not received by the end of March.

E. R. SUBROYER,
Comptroller.

STATIONERY AND PRINTING.

ESTIMATES—Revenue and Receipts for the year ending 30th June 190

	Proposed estimate for 1902-1903	Sanctioned estimate for 1901-1902	Difference		Explanatory remarks for increase or decrease in estimates proposed
			Increase	Decrease	
XI—GENERAL ADMINISTRATION.					
1 Stationery receipts ...	Rs 1000/-	Rs 1000/-			
2 Sale of Gazette ...	-	-			
3 Sale of other publications ...	-	-			
4 Other Press receipts ...	-	-			
5 Sale of raiyat's receipt books ...	-	-			
6 Sale of unserviceable articles ...	Rs 200/-	Rs 200/-			
Total Rs	1200/-	Rs 1200/-			
Total XI General Administration ...					

Office of the Supt., Govt. Stationery and Printing,

The 14 · 2 · 1902

(Signed) G Hume Wright.

Supt. Govt, Stationery and Printing.

	Proposed estimate for		Sanctioned estimate for		Difference		Explanatory remarks for increase or decrease in estimates proposed
	No.	Amount	No.	Amount	Increase	Decrease	
13. GENERAL ADMINISTRATION, CIVIL DEPTS.							
(8) STATIONERY AND PRINTING.							
I—Printing and Gazette Office.							
1 Pay of Superintendent at Rs. ...							
2 Exchange on Europe Family Remittance ...							
3 Office establishment—							
(*a*) Manager at Rs. 200—10—250 ...							
(*b*) Chief Reviser at Rs. 100 ..							
(*c*) Head Clerk at Rs. 70 to Rs. 90 ...							
(*d*) Head accountant, accountants, clerks, revisers, examiners, readers, and store-keeper, from Rs. 60 to 10 ...							
(*e*) Engraver at Rs. 50 ..							
(*f*) Servants including conservancy establishment ..							
4 Printing establishment (fixed) ..							
(*a*) Compositors, impositors, pressmen, binders, &c., from Rs. 40 to 7 ...							
5 Overtime allowances ...							
6 Piece-work establishment ...							
7 Travelling allowance ...							
8 Contingencies ...							
9. Material, type, &c. ...							
10 Distributing Establishment ...							
II—Branch Press at Mysore.							
1 Fixed establishment ...							
2 Overtime allowance to ditto ...							
3 Piece-work establishment ...							
4 Temporary establishment ...							
5 Travelling allowance ...							
6 Contingencies ...							
Carried over							

ending 30th June 190

	Preposed estimate for 1902/03		Sanctioned estimate for 1901/02		Difference		Explanatory remarks for increase or decrease in estimates proposed
	No.	Amount	No.	Amount	Increase	Decrease	
Brought forward ...							
III—Printing charges for Public Departments by private presses							
IV—Stationery Depôt.							
Pay of Superintendent at Rs 300/-	1	3600/-	1	3600/-			
1 Depôt establishment—							
(a) Supervisor at Rs. 60 ...	1	720	1	720			
(b) Store-keeper at Rs. 35 ...	1	420	1	420			
(c) Accountant and clerks from Rs. 30 to 15	4	1080	4	1080			
(d) Mutchi and packer, peons, &c., from Rs. 20 to 5 ...	7	756	7	756			
(e) Personal allowances to Supervisor and store-keeper	-	-	-	-			
2 Cost of Europe Stationery for Public Departments		85000		85.000 (Revised budget) 90000		5000	The cost of paper has risen 10 per cent on account of the war. Decrease is due to less quantities of stationery articles estimated for, as there was a large stock of certain items
3 Contingencies ...		700		700			
Total (8) Stationery ~~and Printing~~	13	92276	13	92276 97276			

Office of the Supt., Govt. Stationery ~~and Printing~~,

The 14th February 1902

(Signed) G Hume Wright

Supt., Govt. Stationery ~~and Printing~~.

"Copy"

Superintendent of Stationery.

Stationery Department

		1900-1901	1901-1902
1	Budget Amount sanctioned by Government	Rs. 94,869-15-0	90,000-0-0
2	Amount spent	Rs: 90,841-6-11	87,280-10-7
3	Amount lapsed	Rs. 4028-8-1	2719-5-5

		1902-1903
4	Amount tendered for Europe articles	Rs: 19100-0-0
5	Amount tendered for Indian made papers	Rs: 45,000-0-0
6	Amount tendered for country Stationery articles	Rs: 4,000-0-0
7	Probable cost of Blotting paper etc	Rs: 1,900-0-0
8	Amount provided to meet unforseen demands	Rs: 10,000-0-0
	Total Rs. 80,000-0-0	

From Press Officer
9/1/02

Press Department

1. Manager had the 1st increment of Rs. 10/- i.e Rs: 210/- from Pay Rs: 200-10-250. — 1st September 1901.

2. Assistant Manager's entertainment Pay Rs: 150-10-200. — 9th — Do —

3 - Do's - increment due from — 9th March 1902.

4. Head Clerk & Head Accountants 1st increment due from Pay Rs: 90-5-100 — 1st April 1902

5. Head Proof Readers 1st increment due from . Pay Rs: 60-5-70. — Do —

Contingent Grant Rs: 1000.

6 Actuals for 1900-01 — Rs: 997-2-5

7. Do for 1901-02 — Rs: 1,000-0-0

Materials & Type Grant Rs: 10,000

8. Actuals for 1900-01 — Rs: 9985-13-0

9. Amount spent up to date — Rs: 8601-4-10

10 Bills committed to the value of about — 1200---

} Rs: 9801-4-10

From Press A/c
9/6/02

Sec No 5

14160

Mis. 3382

1902

From G Hemmeweight Esq Jr
Supdt Govt Pg in Mysore

To H.V. Nanjundayya Esq m.a. m.l.
Secy. Genl & Rev departments.

& Do. written 5 M
Hemmeweight
8/5

Dated 6th May

Despatched

Received

General No. 1046.
No.

Enclosure No. one

Have the honor to forward herewith the Budget Estimate of Receipts and Disbursements of the Distribution Branch of the Mysore Govt Press for the year ending 30th June 1903 in the prescribed form

G Hemmeweight
Superintendent
Govt Press in Mysore

C
7.5.02

MGCPB—3-3-01—59 Teams.

DUE IN COMPTROLLER'S OFFICE—15TH FEBRUARY

GOVERNMENT OF MYSORE

ESTIMATES

OF

RECEIPTS & EXPENDITURE

OF THE

Stationery and Printing Dept.

FROM

1st July 1902 to 30th June 1903.

Forwarded to the Comptroller to the Government of Mysore on the

G Hume Wright

Superintendent of Govt. ~~Stationery and~~ Printing.

Date of receipt in Comptroller's Office—

Date of compilation— 5th May 1902.

NOTE.—Items of Receipts or Expenditure found wanting in the accompanying printed list, should be inserted in writing by heads of departments when preparing the estimates.

MGCPB—21-12-01—10

MEMO OF INSTRUCTIONS FOR THE PREPARATION OF THE BUDGET ESTIMATES.

Particular attention should be paid to the rules laid down in Chapter 10 of the Civil Account Code, Volume I, Article 155, and also to the following points :—

Estimated Revenue should be—

(1) For what is expected to be actually received during the year, including the arrears of past years.

(2) No net receipts to be entered, but the gross transactions in full.

(3) The estimate of receipts should not be merely an arithmetical average of three years' figures. The average is a guide, but it should not be taken absolutely.

(4) Every department should provide for the whole receipt with which it deals finally.

(5) As regards Land Revenue, Forests, Excise, Mohatarfa and Sayer receipts, the following details should be furnished in a separate statement to accompany the Budget Estimates :—

A—Actuals of the Previous Year.

(*a*) Arrears at the beginning of the year.

(*b*) Current year's demand.

(*c*) Total.

(*d*) Collections—

(1) On account of the arrears of the past and previous years.

(2) On account of the current year's demand.

(*e*) Total.

B—Current Year's Estimate.

(*a*) Arrears at the beginning of the year.

(*b*) Current year's demand.

(*c*) Total demand.

(*d*) Collections—

(1) Actuals during the first eight months.

(2) Estimated collections during the subsequent months.

(3) Total collections.

(*e*) Probable balance at the end of the current year.

C—Estimate for the Ensuing Year.

(*a*) Arrears at the beginning of the year.

(*b*) Demand proper of the year.

(*c*) Total demand.

(*d*) Estimated collections—

(1) On account of arrears.

(2) On account of the year's demand.

(3) Total of (1) and (2).

Estimated Disbursements should be—

(1) For what is expected to be actually paid (under proper sanction) during the year including the arrears of past years—not for the demand or the liabilities falling due within the year. In no case net charges to be entered, but the gross transactions in full.

(2) Full amount of the sanctioned scale should be shown.

(3) The columns of No. must be carefully filled in, and the rate of pay should be stated.

(4) The estimates for varying charges, such as contingencies, travelling allowance, and the like should be made by taking the average of three years' figures only as a guide, but not absolutely.

(5) No new charge to be entered that has not been sanctioned by competent authority. The No. and date of order sanctioning fresh charges included in the estimates for the first time, must invariably be quoted. New or additional charges proposed, which are not sanctioned by Government, will be disallowed by this office.

(6) Every department will provide for the whole charge with which it deals finally.

NOTES.

1. Full explanation for the variation in the estimates with previous year's estimate should be given opposite such items.

2. The districtwar details for the estimates of receipts and expenditure of the Forest, Excise, Registration, Judicial, Police, Muzrai and Medical Departments, which are reviewed and consolidated by their respective heads of departments or controlling officers, may be prepared as heretofore separately in manuscript and attached to the printed form wherein the totals are given.

3. No supplemental estimates will be attended to by this office if not received by the end of March.

E. R. SUBROYER,
Comptroller.

STATIONERY AND PRINTING.

ESTIMATES—Revenue and Receipts for the year ending 30th June 190

	Proposed estimate for	Sanctioned estimate for	Difference		Explanatory remarks for increase or decrease in estimates proposed
			Increase	Decrease	
XI—GENERAL ADMINISTRATION.					
1 Stationery receipts ...					
2 Sale of Gazette ...					
3 Sale of other publications ...					
4 Other Press receipts ...					
5 Sale of raiyat's receipt books ...					
6 Sale of unserviceable articles ...					
Total XI General Administration ...					

Office of the Supt., Govt. Stationery and Printing,

The 190 Supt. Govt, Stationery and Printing.

	Proposed estimate for 1902-1903		Sanctioned estimate for 1901-1902		Difference		Explanatory remarks for increase or decrease in estimates proposed
	No.	Amount	No.	Amount	Increase	Decrease	
13. GENERAL ADMINISTRATION, CIVIL DEPTS.							
(8) STATIONERY AND PRINTING.							
I—Printing and Gazette Office.							
1 Pay of Superintendent at Rs. ...							
2 Exchange on Europe Family Remittance ...							
3 Office establishment—							
(a) Manager at Rs. 200—10—250 ...							
(b) Chief Reviser at Rs. 100 ..							
(c) Head Clerk at Rs. 70 to Rs. 90 ...							
(d) Head accountant, accountants, clerks, revisers, examiners, readers, and store-keeper, from Rs. 60 to 10 ...							
(e) Engraver at Rs. 50 ..							
(f) Servants including conservancy establishment ..							
4 Printing establishment (fixed) ..							
(a) Compositors, impositors, pressmen, binders, &c., from Rs. 40 to 7 ...							
5 Overtime allowances ...							
6 Piece-work establishment ...							
7 Travelling allowance ...							
8 Contingencies ...							
9 Material, type, &c. ...							
10 Distributing Establishment ...	42	2,400	62	2820		420	The Estb.
II—Branch Press at Mysore.							blishment
1 Fixed establishment ...							to Sanctioned
2 Overtime allowance to ditto ...							Vide Govt
3 Piece-work establishment ...							Proc No 7499.
4 Temporary establishment ...							Fin 1164
5 Travelling allowance ...							8/4-11-1901
6 Contingencies ...							
Carried over ...	42	2,400	62	7820	-	420	

ending 30th June 190

	Preposed estimate for		Sanctioned estimate for		Difference		Explanatory remarks for increase or decrease in estimates proposed
	No.	Amount	No.	Amount	Increase	Decrease	
Brought forward	42	2,400	62	2820	-	420	
III—Printing charges for Public Departments by private presses							
IV—Stationery Depôt.							
1 Depôt establishment—							
(*a*) Supervisor at Rs. 60 ...							
(*b*) Store-keeper at Rs. 35 ...							
(*c*) Accountant and clerks from Rs. 30 to 15							
(*d*) Mutchi and packer, peons, &c., from Rs. 20 to 5 ...							
(*e*) Personal allowances to Supervisor and store-keeper							
2 Cost of Europe Stationery for Public Departments							
3 Contingencies ...							
Total (8) Stationery and Printing ...	42	2400	62	2820	-	420	

Office of the Supt., Govt. ~~Stationery and~~ Printing,

The 5th May 1908

Supt., Govt. ~~Stationery and~~ Printing.

in Response

75 SE No 6

1901 - 1902

Read:-

Letter no. 943, dated 17th March 1902 and no. 508, dated 30th April 1902, from the Supdtt, Govt Press and Stationery, forwarding the Budget Estimates of the Press and Stationery Departments for the year 1902-1903

Order thereon

The Budgets of the Press and Stationery depts are provisionally passed as per statement hereto annexed and forwarded to the Comptroller for inclusion in the Provincial Budget for 1902-1903, now under preparation in his office

9/6/02

Secretary

To

The Compt., M. Gy.
with Budget Statement

9/6/02

re 7L 19693 10/6/02
10

DUE IN COMPTROLLER'S OFFICE—15TH FEBRUARY

GOVERNMENT OF MYSORE

ESTIMATES

OF

RECEIPTS & EXPENDITURE

OF THE

Stationery and Printing Dept.

FROM

1st *July* 190 *to* 30*th June* 190

Forwarded to the Comptroller to the Government of Mysore on the

Superintendent of Govt. Stationery and Printing.

Date of receipt in Comptroller's Office—

Date of compilation—

Note.—Items of Receipts or Expenditure found wanting in the accompanying printed list, should be inserted in writing by heads of departments when preparing the estimates.

MGCPB—21-12-01—10

MEMO OF INSTRUCTIONS FOR THE PREPARATION OF THE BUDGET ESTIMATES.

Particular attention should be paid to the rules laid down in Chapter 10 of the Civil Account Code, Volume I, Article 155, and also to the following points :—

Estimated Revenue should be—

(1) For what is expected to be actually received during the year, including the arrears of past years.

(2) No net receipts to be entered, but the gross transactions in full.

(3) The estimate of receipts should not be merely an arithmetical average of three years' figures. The average is a guide, but it should not be taken absolutely.

(4) Every department should provide for the whole receipt with which it deals finally.

(5) As regards Land Revenue, Forests, Excise, Mohatarfa and Sayer receipts, the following details should be furnished in a separate statement to accompany the Budget Estimates :—

A—Actuals of the Previous Year.

(*a*) Arrears at the beginning of the year.

(*b*) Current year's demand.

(*c*) Total.

(*d*) Collections—

(1) On account of the arrears of the past and previous years.

(2) On account of the current year's demand.

(*e*) Total.

B—Current Year's Estimate.

(*a*) Arrears at the beginning of the year.

(*b*) Current year's demand.

(*c*) Total demand.

(*d*) Collections—

(1) Actuals during the first eight months.

(2) Estimated collections during the subsequent months.

(3) Total collections.

(*e*) Probable balance at the end of the current year.

C—Estimate for the Ensuing Year.

(*a*) Arrears at the beginning of the year.

(*b*) Demand proper of the year.

(*c*) Total demand.

(*d*) Estimated collections—

(1) On account of arrears.

(2) On account of the year's demand.

(3) Total of (1) and (2).

Estimated Disbursements should be—

(1) For what is expected to be actually paid (under proper sanction) during the year including the arrears of past years—not for the demand or the liabilities falling due within the year. In no case net charges to be entered, but the gross transactions in full.

(2) Full amount of the sanctioned scale should be shown.

(3) The columns of No. must be carefully filled in, and the rate of pay should be stated.

(4) The estimates for varying charges, such as contingencies, travelling allowance, and the like should be made by taking the average of three years' figures only as a guide, but not absolutely.

(5) No new charge to be entered that has not been sanctioned by competent authority. The No. and date of order sanctioning fresh charges included in the estimates for the first time, must invariably be quoted. New or additional charges proposed, which are not sanctioned by Government, will be disallowed by this office.

(6) Every department will provide for the whole charge with which it deals finally.

NOTES.

1. Full explanation for the variation in the estimates with previous year's estimate should be given opposite such items.

2. The districtwar details for the estimates of receipts and expenditure of the Forest, Excise, Registration, Judicial, Police, Muzrai and Medical Departments, which are reviewed and consolidated by their respective heads of departments or controlling officers, may be prepared as heretofore separately in manuscript and attached to the printed form wherein the totals are given.

3. No supplemental estimates will be attended to by this office if not received by the end of March.

E. R. SUBROYER,
Comptroller.

STATIONERY AND PRINTING.

ESTIMATES—Revenue and Receipts for the year ending 30th June 190

	Proposed estimate for 1902-1903	Sanctioned estimate for 1901-1902	Difference Increase	Difference Decrease	Explanatory remarks for increase or decrease in estimates proposed
XI—GENERAL ADMINISTRATION.					
1 Stationery receipts ...					
2 Sale of Gazette ...	2500	2500			
3 Sale of other publications ...					
4 Other Press receipts ...					
5 Sale of raiyat's receipt books ...					
6 Sale of unserviceable articles ...	2000	2000			
Total XI General Administration ...	4,500	4,500			

Office of the Supt., Govt. Stationery and Printing,

The 190 Supt. Govt, Stationery and Printing.

	Proposed estimate for 1902-1903		Sanctioned estimate for 1901-1902		Difference		Explanatory remarks for increase or decrease in estimates proposed
	No.	Amount	No.	Amount	Increase	Decrease	
13. GENERAL ADMINISTRATION, CIVIL DEPTS.							
(8) STATIONERY AND PRINTING.							
I—Printing and Gazette Office.		4900		9600		4700	
1 Pay of Superintendent at Rs. ...	1	6000	1	6000			
2 Exchange on Europe Family Remittance ...							
3 Office establishment—							
(a) Manager at Rs. 200—10—250 ...	1	2640 3000	1	2400	240 600	-	At 220 p.m.
Asst. -Do- at Rs 150-10-200	1	2820 2400	-	~~1425~~	1920 2400		
(b) Chief Reviser at Rs. 100 ...	-	-	1	1200	-	1200	At 160 p.m.
and 40 Acting							
(c) Head Clerk at Rs. ~~70 to Rs. 90~~ 100 ...	1	1200	1	1080	120	-	At 100 p.m.
Senior Proof Reader	1	840	-	-	840		
(d) ~~Head accountant~~, accountants, clerks, revisers, examiners, readers, and store-keeper, from Rs. ~~60~~ 50 to 10 ...	30	7800	31	8568	~~768~~	768	
(e) Engraver at Rs. 50 ...	1	600	1	600	~~600~~		
(f) Servants including conservancy establishment ...	33	2964	24	2004	960	-	
4 Printing establishment (fixed) ...							
(a) Compositors, impositors, pressmen, binders, &c., from Rs. 40 to 7 ...	22	4404	51	7788		3384	
5 Overtime allowances ...	-	1000	-	1000			
6 Piece-work establishment ...		25000	-	25000			
7 Travelling allowance ...	-	~~250~~ 100	-	~~250~~ 100	~~150~~	-	
8 Contingencies ...	-	1000	-	~~1500~~ 1000		~~500~~	
9 Material, type, &c. ...		10,000	-	10,000			
10 Distributing Establishment ...	42	2400	62	2820	-	420	
II—Branch Press at Mysore.							
1 Fixed establishment (transferred to Bangalore) Total	132	~~62858~~ 61868	172	63560 64210	~~4080~~ 4080	~~1354~~ 1354	5772
2 Overtime allowance to ditto ...	4	1164	8	1428		264	
3 Piece-work establishment ...				100 2500		160 2500	
4 Temporary establishment ...				5		0	
5 Travelling allowance ...				0		0	
6 Contingencies ...				60		20	
		1154		4388		2974	
Carried over ...	136	~~4022~~	180	~~66128~~	~~1070~~	~~1616~~	~~8698~~

1 Foreman on Rs 60 — 1932
1 Trainer Rs 25 — 68 22
2 Peons @ 6 each 12
Total Rs 97

ending 30th June 190

	Preposed estimate for 1902-1903		Sanctioned estimate for 1901-1902		Difference		Explanatory remarks for increase or decrease in estimates proposed
	No.	Amount	No.	Amount	Increase	Decrease	
Brought-forward ...	~~136~~	~~64022~~	~~180~~	~~66638~~		~~1616~~	
~~III—Printing charges for Public Departments—by private presses~~	"	"	"	"			
Cost of a year's estimate reduced ordered to be provided in the next year's Budget	"	6000	"		6000		
Total Printing	~~136~~	~~74022~~	~~180~~	~~77248~~	~~11070~~	~~13396~~	net decrease 2326
	136	73932	180	77248	10080	13396	
IV—Stationery Depôt.							
1 Depôt establishment—							
(*a*) Supervisor at Rs. 60 ...	1	720	1	720			
(*b*) Store-keeper at Rs. 35 ...	1	420	1	420			
(*c*) Accountant and clerks from Rs. 30 to 15	4	1080	4	1080			
(*d*) Mutchi and packer, peons, &c., from Rs. 20 to 5 ...	7	756	7	756			
(*e*) Personal allowances to Supervisor and store-keeper	"	"	"	"			
2 Cost of Europe Stationery for Public Departments		80000		85000	"	5000	Based on the new tenders
3 Contingencies ...		700		743			
	13	~~8800~~ 83676	13	88676	"	5000	
	~~149~~	~~157608~~	~~193~~	~~165924~~	10,080	~~18396~~	net decrease 8316
~~Total Stationery Item 4~~	~~49~~	~~163598~~	~~193~~	~~165924~~	~~1~~	~~1~~	
~~Total (8) Stationery and Printing~~	~~136~~	~~64022~~	~~180~~	~~66638~~		~~1616~~	

Office of the Supt., Govt. Stationery and Printing,

The 190 Supt., Govt. Stationery and Printing.

9/1/15

Draft as per orders

SC No-7

To

The Comptroller
My Sore Govt

Dated 11th June 1902

No 7-1995

Has the honour
to request that
the Comptroller will
be so good as to
insert Rs 1000 in
place of Rs 6000 provided
for the purchase of
a Type casting machine
in the Budget Estimate
for 1902-03 of the
Press and Stationery
Departments provi-
sionally sanctioned

3 V

in Govt. Order No.

H. 1969 dated 10/6/02

By Order

Secretary

11/6/02

3rd Councillor's Order in his D.O. of 11/6/02)

11/6/02